

Place: 55 International Drive – Board Conference Room

Watch Meeting Via Live Stream: https://townhallstreams.com/towns/pease_dev_nh

BOARD OF DIRECTORS' MEETING

AGENDA

- I. Call to Order:**
- II. Acceptance of Meeting Minutes: Board of Directors' Meeting of January 11, 2024 and February 14, 2024 * (Lamson)**
- III. Public Comment:**
- IV. Committees:**
 - A. Report:**
 - 1. Golf Committee *
- V. Consent Agenda Items:**
 - A. Consent Agenda Approvals * (Parker):**
 - 1. On-Call Wayfinding and Signage Services * **(Conard)**
 - 2. On-Call Branded Apparel Services * **(Fournier)**
 - 3. Northeast Land Care, LLC - Landscaping Services * **(Lamson)**
 - 4. Sweeping Contract – Multi-use path * **(Parker)**
 - 5. Skyhaven Apron Bidding and Permitting Proposal – Jacobs Engineering * **(Fournier)**
 - 6. Grant Acceptance for Design Only of Taxiway “A” South and Hold Bay at Portsmouth International Airport at Pease * **(Conard)**
 - 7. Grant Acceptance and Purchase of Snow Removal Equipment for Portsmouth International Airport at Pease * **(Parker)**
 - 8. R.B. Allen Co. Inc. - On-call Fire Alarm and Sprinkler System Service * **(Ferrini)**
 - 9. S.U.R. Construction, Inc. – Right of Entry – Jones School and Ashland Road area for Corporate Drive Reconstruction Project * **(Lamson)**
 - 10. Pease Golf Course - Special Events Tent * **(Fournier)**
 - 11. Pease Golf Course – Walk Behind Greens Mower * **(Levesque)**
 - 12. Pease Golf Course – Trim & Surround Mower * **(Parker)**
 - 13. Pease Golf Course – Riding Greens Roller * **(Conard)**
 - 14. Pease Golf Course - Rate Increase and Limitation of Passes * **(Ferrini)**
 - 15. Ransom Consulting, LLC - Stormwater Sampling * **(Lamson)**
 - 16. Apex Design Build – Right of Entry Extension – 360 Corporate Drive * **(Parker)**
 - 17. Legal Services * **(Ferrini)**

VI. Finance:

A. Executive Summary *

B. Reports:

1. FY2024 Financial Report for the Seven Month Period Ending January 31, 2024 *
2. Cash Flow Projections for the Nine Month Period Ending November 30, 2024 *

VII. Licenses/Rights of Entry/Easements/Rights of Way:

A. Report *:

1. ATDG, LLC – Right of Entry – 360 Corporate Drive
2. Apex Design Build – Right of Entry - 360 Corporate Drive
3. New England CERFP – Right of Entry – North Apron – Training Exercises
4. NH ANG – Right of Entry - Exercise Last Option for Mobile Air Traffic Control Tower
5. City of Portsmouth Police Department – Right of Entry – North Apron for Emergency Vehicle Operator’s Driver Training
6. ProCon – Flightline Road and Kilo Taxiway Apron and Ramp Area

VIII. Leases:

A. Report *:

1. Sublease between NH Avenue Retail Center, LLC and CAVU Enterprises, Inc.– 14 Manchester Squire (Suite #275)

B. Approvals:

1. Port City Air – 104 Grafton Drive - Concept Approval for Deice Tank Installation and Lighting Improvements * (**Levesque**)
2. Lonza – Variance for Above-Ground Storage Tank Capacity * (**Levesque**)
3. US Department of State – 31 and 32 Rochester Avenue - Lease Amendment No. 1 * (**Conard**)

IX. Contracts:

A. Report *:

1. Jacobs Engineering – On-call Airport Planning and Engineering Services - Exercise of Two-year Option
2. Hoyle, Tanner & Associates– On-call Airport Planning and Engineering Services - Exercise of Two-year Option
3. McFarland-Johnson – On-call Airport Planning and Engineer Services - Exercise of Two-year Option
4. Stantec Consulting Services Inc. – On-call Airport Planning and Engineering Services – Exercise of Two-year Option
5. Modern Pest Control – Portsmouth Fish Pier
6. Binnie Media – Digital Marketing Advertisement on I-95
7. Skyhaven Apron Bidding and Permitting - Jacobs Engineering - Immediate Preconstruction Work
8. Daniel C. Fortnam – Air Development Consulting Service - Exercise of First, One-year Option
9. Dover Marine – Repairs to Harbor Master Patrol Vessel
10. HID - Portsmouth International Airport at Pease – Three Month Extension of Maintenance Agreement Airport Badge System

B. Approval:

1. Pease Development Authority – Operations Vehicles * (**Fournier**)

X. Signs:

A. Approvals:

1. 249 Corporate Drive LLC- Ovik Health * (**Levesque**)
2. 231 Corporate Drive LLC - Ethos Veterinary Health LLC * (**Conard**)

XI. Executive Director:

A. Reports:

1. 2024 Modified Meeting Schedule *
2. Golf Course Operations *
3. Airport Operations *
 - a) Portsmouth International Airport at Pease (PSM)
 - b) Skyhaven Airport (DAW)
 - c) Noise Line Report
 - (i) January and February 2024 *

B. Approval:

1. Seventh Amendment to By-Laws * (**Fournier**)

XII. Division of Ports and Harbors:

A. Reports:

1. Port Advisory Council Meeting Minutes of December 13, 2023 *
2. Port Advisory Council Meeting Minutes of January 10, 2024 *
3. Commercial Mooring Transfer – Campolini to Gauron of Steaker Charters, LLC *
4. Commercial Mooring Transfer – Carbonneau to Lantagne *
5. Commercial Mooring Transfer – Felch to Moge *
6. Commercial Mooring Transfer – Gauron to Campolini *
7. Commercial Mooring Transfer – Tontine Fishing, Inc. to Krajewski *
8. Commercial Mooring Transfer – Kirland to Kirkland *
9. Commercial Mooring Transfer – Lang to Lang *
10. USACE Navigation O&M And Civil Works Project Updates NH *
11. Post Storm Report regarding Rye Harbor and Hampton Harbor Facilities
12. Division of Ports and Harbors Capital Improvement Plan - Budget Projections *
13. Main Terminal – 555 Market Street – Replacement of Truck Scale *

B. Approvals:

1. Hampton Harbor Marina – Addendum #4 to Special Use Permit to Facilitate the 2023 Hampton Beach Jetty Repair * (**Lamson**)
2. Luciano’s Excavation, Inc. – Extension to Right of Entry – Hampton Harbor Jetty Repair Project * (**Parker**)
3. Acceptance of the ARPA Applications and Expenditure of Grant Funds regarding the Portsmouth Fish Pier and Rye Harbor * (**Conard**)
4. Bauer Construction Co., LLC – Extension to Right of Entry – Rye Harbor * (**Fournier**)
5. Rye Harbor – Replacement of Recreational Dock Gangway * (**Levesque**)

XIII. New Business:

A. Report:

1. Lonza – Iron Parcel – Naming of three Private Roadways *

XIV. Special Event:

A. Report *:

1. Cisco Brewers – Special Event / Concert – Thursday, June 20, 2024 –
CORRECTED DATE

XV. Upcoming Meetings:


Port Committee	TBD
Finance Committee	April 15, 2024 @ 8:30 a.m.
Board of Directors	April 18, 2024 @ 8:30 a.m.

All Meetings begin at 8:30 a.m. unless otherwise posted.

XVI. Directors' Comments:

XVII. Adjournment:

XVIII. Press Questions:

- * Related Materials Attached
- ** Related Materials Previously Sent
- *** Related Materials will be provided under separate cover
- + Materials to be distributed at Board Meeting
-  Confidential Materials